

NAPA Committee Reports

November 2013

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Treasurer's Report to the Governing Council

Fall 2013

Treasurer: John Massad

Accomplishments: Timely management of the NAPA finances.

Continued to work with the OT Field School management team in utilizing an expense/revenue tracking methodology to ensure highly accurate and seamless tracking and reporting of both to NAPA and the AAA Controller. They successfully conducted budgeting activities prior to the Summer session in 2013, tracking costs and revenues upon return from that session, and budgeting for 2014, using this methodology. The system is now streamlined and all parties are accustomed to working with the reporting instruments.

Work in Progress: Working with the AAA accounting officers to explore the possibility of establishing a NAPA "quasi" endowment to generate additional revenue. These endowments cannot be used to cover operating expenses, but they are eligible to fund student awards or scholarships. We will continue to gather information on this possible revenue stream to consider whether this is a responsible means of revenue generation, while ensuring the long-term value of our assets.

Am working with an *ad hoc* committee (chaired by Pam Puntteney) exploring the possibility of sponsoring the Arizpe Award and supporting it through a quasi-endowment. We are exploring this possibility with Ed Liebow (ED for AAA). At this writing, the conversation is ongoing. I expect an update to be provided at the Fall meeting.

Working with an *ad hoc* committee, chaired by incoming

president Lenore Bohren, to investigate possible new or enhanced awards that NAPA could support through the quasi-endowment vehicle. This would move the existing Student Awards out of the operating budget, as they would be covered through the earnings from the quasi-endowment. Any new awards would also have to be endowed, either through planned giving by individuals, or through the quasi-endowment vehicle.

Also working with the AAA Controller to explore other accounting mechanisms for establishing and tracking an award fund that would not require sequestration of funds into a quasi-endowment. This will be discussed at the Fall meeting.

Problems
Encountered and
Recommended
Solutions:

At the NAPA Spring 2012 meeting, the GC approved a change in policy regarding travel reimbursements to remove eligibility for meal reimbursement for all GC members, except the Student Representative, at the recommendation of an Ad Hoc Committee that the Treasurer chaired. This policy was implemented at the Fall 2012 meeting. There were substantial savings in the travel expenses as a result of this change. However, much of those savings were offset by the additional expense of providing a luncheon to the GC in exchange for total meal reimbursement. We will need to consider this effect after the Fall 2013 meeting.

We are now able to predict that the NAPA budget will produce increasing deficits in coming years, due to the reduction in profit-sharing with the EPIC Conference under the new Memo of Understanding with AAA. Unfortunately our enrollment continues to fluctuate, making revenue predictions increasingly difficult to rely upon in the budgeting process. As a result, it is clear that we will need to look for budgeted items in the 2013 budget that have not been actually utilized, historically (such as postage and phone); however, this will not close the budget gap significantly as they are, together, a small percentage of our proposed operating costs on a yearly basis.

We continue to need more timely reporting of estimated costs by committee chairs for incorporation into the 2015 budget, to be developed starting in May, 2014. In particular, the projected costs of the EXPO need to be discussed with the Treasurer (and Executive Committee) well in advance of the budget process,

especially since there will be a new Treasurer in place at the time of developing the 2015 budget.

Issues / Motions
for Board
Resolution:

No Motions.

We should consider cost-cutting measures and revenue-enhancing measures to ensure the long-term fiscal health of the association. In particular, we should discuss the costs of the GC luncheon, as we no longer are experiencing a savings due to skyrocketing costs of hotel-provided food for this event.

Major
Objectives/Goals
to be
accomplished:

Continuing to explore the use of quasi-endowments, their financial impact, the potential benefits, and the proposal and accounting processes attendant. This will significantly impact the work of the incoming Treasurer, so we need to ensure that we are fully informed before moving forward.

Continuing to review and adjust the NAPA budget template to ensure that linkages are clear to the AAA budget lines, and to better communicate how the budget items interrelate for the AAA Controller.

Working to operationalize travel expense estimates, where significant overages and underages in the past have presented challenges.

Budget balance
for 2013:

Our most current financial statement available from the AAA is for the end of September 2013. I hope to have additional updates from them to be reported at the Fall 2013 meeting.

Net Assets at Beginning of Year	\$121,943.73
Revenues to Date	\$35,854.27
Expenses to Date	\$21,858.61
Change in Net Assets	\$13,995.66
Net Assets at End of Period	\$135,939.39

Secretary Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: Lisa Henry

Committee Members	Lisa Henry Jo Aiken
Accomplishments	<ul style="list-style-type: none">• Took meeting minutes during Spring GC meeting in Denver 3-21-13• NAPA Section News online – edited and submitted 6 columns for AN online<ul style="list-style-type: none">○ Sfaa highlights○ NAPA membership and getting involved○ Chad – getting involved○ EPIC○ From a practitioner○ AAA meeting events• NAPA Section News print – edited and submitted 2 columns for AN print<ul style="list-style-type: none">○ Chad – getting involved○ From a practitioner
Work in Progress	<ul style="list-style-type: none">• Starting in November 2013, Jo Aiken will work more independently on the Section News column. The person responsible for the Section News will report to the Secretary. There is a chart that outlines different topics during different times of the year (see below)
Problems Encountered and Recommended Solutions	none
Issues / Motions for Board Resolution:	none
Budget Request (Items and cost)	none
Comments:	

NAPA Section News Column in Anthropology News

2013				2014			
AN-print		AN-online		AN-print		AN-online	
Jan. 1	deadline	Jan.	outgoing president	Jan. 1	deadline	Jan.	new board member
	↑	Feb.	incoming president		↑	Feb.	new board member
March/ April	highlight student papers	March	post AN-print	March/ April	highlight student papers	March	post AN-print
		April	new board member Chad Morris & NASA			April	new board member
May 1	deadline	May	mentoring success story	May 1	deadline	May	mentoring success story
	↑	June	networking success story		↑	June	networking success story
July/ Aug.	column about someone's work	July	post AN-print	July/ Aug.	column about someone's work	July	post AN-print
		Aug.	EPIC feature			Aug.	EPIC feature
Sept. 1	deadline	Sept.	student representative	Sept. 1	deadline	Sept.	student representative
	↑	Oct.	president's report		↑	Oct.	president's report
Nov./ Dec.	column about someone's work	Nov.	AAA highlights	Nov./ Dec.	column about someone's work	Nov.	AAA highlights
		Dec.	post AN-print			Dec.	post AN-print

Other column ideas:

- new editors of Annals of Anthropological Practice when they come on board
- leadership development – how to get involved and get noticed in order to increase your value to your organization (whatever organization that might be)
- skills development – avenues for learning new skills to increase your value or breadth in an organization
- career change – transitioning from academia to practice or from one organization to another

Communications Committee Report

NAPA Governing Council Meeting
 Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
 Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
 FROM: [Terry Redding]

Committee Members	Charlotte Noble; Janelle Christensen (Facebook); Nancy Gillis (Twitter); Jennifer Poat (LinkedIn Administrator), Kristy Keller, Nicole Conand (LinkedIn interview series); Corinne Wilder (website Career Section Editor); Shane Pahl; Angela Ramer (website Student/Faculty Section Editors); Dan Jordan (blog); Emily Altimare (NAPA Notes editor); Grace Munene (print media); Ann Pitts (special projects); Karen Greenough, Chad Morris, Jo Aiken (listserv); Steve Wilson (podcast); Terry Redding (chair)
Accomplishments	<ul style="list-style-type: none"> ▪ Finalized and produced new NAPA brochure. ▪ Created or assisted with three additional flyers. ▪ Launched bi-weekly interview series on the LinkedIn page. ▪ Assisted listserv subcommittee to launch and promote NAPA listserv. ▪ Assisted Mentor Committee with FAQs ▪ Launched bi-weekly GC blog postings on website. ▪ Distributed three issues of NAPA Notes in 2013, per the annual schedule. ▪ Continued to update website. ▪ Twitter: 4,600 followers and growing ▪ LinkedIn: 2,900 members and growing
Work in Progress	<ul style="list-style-type: none"> ▪ Continue to maintain several communications media. ▪ Still trying to build adequate capacity. ▪ Focus will return to building website.
Problems Encountered and Recommended Solutions	Unable to fund podcast volunteer contractor to participate in Chicago meeting for pilot purposes. Recommend GC recruit and fund volunteer or contractor to lead podcast, videocast, and video streaming efforts into the future as a means of

	generating income.
Issues / Motions for Board Resolution:	<ul style="list-style-type: none"> ▪ If podcasts are completed during Chicago 2013 meeting, CG will need to decide whether these are made publicly available, publicly available for a fee, or available only for members. ▪ Request that GC members each consider contributing at least one 200-word update for the blog each year to ensure NAPA transparency.
Budget Request (Items and cost)	Website design work: \$800
Comments:	Will recommend that Communications and Membership work closely during 2014 on a strategy to build membership.

Membership Committee Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: Nancy Gillis

Committee Members	Nancy Gillis Jocelyn Huelsman
Accomplishments	The Membership Committee has collaborated with the Communications Committee in the creation of a brochure and mini brochure in order to increase awareness about NAPA's membership benefits.
Work in Progress	<u>Member Outreach</u> The Membership Committee will begin contacting faculty members of applied anthropology programs to provide information about NAPA to students. <u>NAPA Student Ambassadors</u> A graduate (or undergraduate) anthropology student can act as a spokesperson and promoter of NAPA at their university. She/he can be provided with appropriate information about NAPA membership and benefits, while encouraging fellow students to join the organization. The brochure can act as an aid for this objective.
Problems Encountered and Recommended Solutions	
Issues / Motions for Board Resolution:	Need more assistance/volunteers for the Membership Committee.
Budget Request (Items and cost)	none
Comments:	

Mentor Committee Report

NAPA Governing Council Meeting
Fall 2013 Meeting, Chicago, IL

TO: NAPA Governing Council
FROM: Niel Tashima

Committee Members	Niel Tashima, Chair, Elizabeth Briody Sarah Cote, Tom Greaves, Bill Roberts
Accomplishments	Completion of Mentor FAQs Posting of Mentor FAQs to NAPA website Dissemination of Mentor FAQs to SfAA, WAPA, High Plains, EPIC, COPAA and AAA.
Work in Progress	<ol style="list-style-type: none">1. Beginning review of resources for mid-career professionals.2. Considering how to best incorporate new questions and an interactive response process for mentor related questions.3. Considering how to most effectively work with the NAPA Instant Mentoring project at the AAA annual meetings.
Problems Encountered and Recommended Solutions	None
Issues / Motions for Board Resolution:	None at this time.
Budget Request (Items and cost)	I do not know what the current NAPA policy is for conference call reimbursement, but \$300 for conference calls would be of assistance.
Comments:	

Volunteer Committee – LPO Liaison Report

NAPA Governing Council Meeting
 Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
 Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
 FROM: Jason Lind

Committee Members	Jason Lind
Accomplishments	<p>NAPA was present and had an information table at the 2013 SfAA meeting in Denver. The NAPA table served as a gathering point for NAPA members to discuss ideas and issues during the conference.</p> <p>The volunteer committee supported the development of the Pacific Northwest LPO by providing contact information to NAPA members living in that region. The PN-LPO met for the first time this September in Portland Oregon.</p> <p>NAPA will again provide Instant Mentoring during the AAA Career Expo and Grand Student Expo.</p> <p>The LPO happy hour/social event was organized and hosted by the Volunteer Committee and CAPA (Chicago Association for the Practice of Anthropology) during the AAA meeting. Thanks to Eve Pinsker and Mario Longoni for helping plan that event.</p>
Work in Progress	Looking for another member to join the Volunteer Committee
Problems Encountered and Recommended Solutions	Had a difficult time recruiting volunteers to help Cathleen Crain spread the word about the Career Expo. She asked that I help find volunteers to hand out flyers during the conference. I envisioned that this was a good activity for students attending the conference. Several students were interested, thinking that that would count toward their volunteer hours toward free conference registration. However, interested disappeared once they learned that this volunteer job did not count toward conference registration.
Issues / Motions for Board Resolution:	I would like to motion that the LPO liaison position be created separate from the Volunteer committee

	position.
Budget Request (Items and cost)	<ul style="list-style-type: none"> • Shipping/Transporting the NAPA box (if necessary): \$100 x 2 • \$250 for LPO social event at AAA • \$100 for photocopies copies of NAPA materials and miscellaneous items for the NAPA table for SfAA and AAA • Total = \$550 • Negotiation should start for a new NAPA box
Comments:	The old NAPA box died during a snowstorm on the mean, cold streets of Denver during the SfAA conference☹. Condolence cards, flowers and donations can be sent to Jason Lind. I have temporarily replaced the box with a bomb proof Pelican box that will make transport easier☺

Workshops Committee Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: Sabrina Nichelle Scott

Committee Members	Sabrina Nichelle Scott, Sarah Smith, Priscilla Mensah, and Katarina Spralja
Accomplishments	There are fifteen NAPA sponsored workshops this year for the AAA Annual Meeting in Chicago. This is a 50% increase in the number of workshops offered from last year. Two of the workshops are co-sponsored with NASA given our initial success of co-sponsorship last year of one workshop. Per request, the chair submitted a proposed workshop schedule for the Annual Meeting to the program chair. The chair worked with AAA regarding modifications to the schedule. See the final schedule below. The NAPA Workshops Committee has collaborated with the NAPA Communications Committee and COPAA in executing an aggressive marketing campaign for promoting NAPA workshops. See the table below for a list of marketing activities. The chair gave considerable feedback on a podcasting pilot proposal to NAPA Communications Chair and core NAPA leaders.
Work in Progress	The committee is implementing the final wave of marketing activities for promoting workshops for the Chicago AAA Annual Meeting. The committee started recruiting workshop presenters for the 2014 AAA Annual Meeting in DC.
Problems Encountered and Recommended Solutions	Like in previous years, there continues to be errors when AAA posts information on the website regarding NAPA workshops. Furthermore, AAA did not have links for workshops registration “live” until October 7 th . This is significant since AAA made workshops registration available in August last year. The reduced marketing time is not advantageous for promoting awareness about NAPA workshops. Also, an abbreviated workshops registration time is not conducive in capturing members who register early.

	Workshops registration needs to be available by July or the beginning of August. This would allow adequate promotion of workshops and provide availability to AAA members who register early for the Annual Meeting.
Issues / Motions for Board Resolution:	None
Budget Request (Items and cost)	None
Comments:	The committee chair will continue to work with the volunteer coordinator in identifying additional volunteers for this committee.

Thursday, November 21, 2013

1. 08:00 AM-10:00 AM **NAPA Workshop On the Design Process: Design Thinking, Tools, and Methods** - Christine Miller
2. 10:15 AM-12:15 PM **NAPA Workshop On What's Your PITCH? Who's In Your Network?** – Sabrina Nichelle Scott and Elizabeth Briody
3. 12:30 PM-02:30 PM **NAPA-NASA Workshop: Applying to Graduate School, Faculty and Student Perspectives** - Nancy Romero- Daza, Alexander J Orona, and Kelli Hayes
4. 01:00 PM-03:00 PM **NAPA Workshop On Marketing Oneself As An Anthropologist in a Variety of Interdisciplinary Settings** - Amy Raquel Paul-Ward
5. 02:45 PM-04:45 PM **NAPA Workshop On Making a Publishable Field-Site Map** - David Meek
6. 13 03:30 PM-05:30 PM **NAPA Workshop On Making A Difference: Planning for Your Anthropological Engagement At Various Career Stages** - Sherylyn Briller

Friday, November 22, 2013

1. 08:00 AM-10:00 AM **NAPA Workshop On Effective Negotiating for Anthropologists** - Karen Kelsky
2. 10:15 AM-12:15 PM **NAPA/NASA Workshop On Undergraduate and Graduate Funding** - David A. Himmelgreen, Valerie V Feria-Isacks, Anne Elaine Pfister, and Nicole Ryan
3. 12:30 PM-02:30 PM **NAPA Workshop On Mixed Method Evaluations: Qualitative Or Quantitative Or What?** - Mary Odell Butler
4. 13 02:45 PM-04:45 PM **NAPA Workshop On (FREE) Software For Writing and Managing Fieldnotes: Flex DATA Notebook For PCs** - Tom Woodward and Tim Wallace

Saturday, November 23, 2013

1. 08:00 AM-10:00 AM **NAPA Workshop On Heritage Tourism: Theory and Praxis** - Tim Wallace and Quetzil Castenada

2. 10:15 AM-12:15 PM **NAPA Workshop On Stress Management and Building Self-Esteem for Students and Beginning Professionals** - Terry Majewski
3. 01:00 PM-03:00 PM **NAPA Workshop On Preparing Undergraduates To Practice Anthropology** - Anne J. Goldberg
4. 02:45 PM-04:45 PM **NAPA Workshop On Data Sanitization: Rituals and Responsibilities** - Isaac Morrison
5. 03:30 PM-05:30 PM **NAPA Workshop On Program Logic Models: A Tool For Evaluators and Project Planners** - Eve Pinsker

NAPA Workshops Committee Marketing Strategy 2013				
<i>Always direct to the following link:</i> http://www.aaanet.org/meetings/Workshops.cfm				
Marketing Initiatives	Oct. 7-17	Oct. 24-30	Nov. 4-9	Nov. 12-18
Workshops Link on AAA main webpage and subpages became live on October 7 th		---	---	---
NAPA LinkedIn Group Posting	SNS	SS	PM	SS
Ethnography LinkedIn Group Posting	SNS			
Ethnography Forum LinkedIn Group Posting	SNS			
American Anthropological Association Linked In Group Posting	SNS	SS	PM	SS
Anthropology Network LinkedIn Group Posting	SNS	SS		SS
Business Anthropology LinkedIn Group Posting	SNS			
Consumer Anthropology and Anthropology Applied to Business Posting	SNS			
Ethnography and Other Consumer Methodologies on LinkedIn Group Posting	SNS			
EPIC LinkedIn Posting	SNS			
NAPA Facebook Posting	SNS	KS	PM	KS
COPAA Listserv Posting (Lisa Henry)	SNS			
Anthrodesign Listserv Posting	SNS			

Open Anthropology Collective Listserv (Valerie F)	SNS			
California Community College Anthropology Clubs Listserv (Valerie F)	SNS			
NAPA October Mailing (Richard Thomas)	SNS			
Workshops will be advertised in Anthropology News by AAA (Carla F)		✓	✓	✓
NAPA Website – Workshops Listed on 2013 Annual Meeting Activities Page (Terry Redding)	SNS			
AAA Blog (Joslyn Osten.)	SNS			
PraxAnth Listserv (Chad Morris)	SNS			
SfAA News (November Issue)		SNS		
NAPA Notes (November issue)	SNS			
Posts to Twitter (Nancy Gillis) 10/10, 10/21, 11/4, 11/15	SNS	SNS	SNS	KS
NAPA Section Online News (Jo Aiken)		SNS		

Ethics Committee Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: Chad Morris

Committee Members	Steve Pavey Tracy Meerwarth Pester Anne Pfister, student member Robert Rubinstein Niel Tashima Chad Morris, Chair
Accomplishments	Used new PraxAnth platform to assess current areas of member concern about ethical issues facing the discipline. Minimal response thus far. A similar appeal is being sent via the NAPA LinkedIn page.
Work in Progress	Planned ongoing communication with membership to assess any areas of concern.
Problems Encountered and Recommended Solutions	None.
Issues / Motions for Board Resolution:	None.
Budget Request (Items and cost)	None.
Comments:	None.

Program Chair Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL, November 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: Ellen Puccia

Committee Members	none
Accomplishments	Reviewed papers, panels, posters, and roundtables for the 2013 AAA meetings, including invited sessions.
Work in Progress	I will be looking for papers and sessions for next year's AAA meeting this year at the 2013 meeting. I would like to encourage more people to send their sessions to NAPA as their first choice reviewer section. I found many papers and sessions on the program chairs' listserv that were rejected by other sections and would have been good for us. I added some papers and posters to our program from these rejected offerings. I would like to have a rotating bunch of volunteers to help me review the papers each year, and I think they should be individuals who have been actively involved in NAPA, either currently or previously.
Problems Encountered and Recommended Solutions	The AAA program system was very difficult to navigate this year, and complaints were made by many program chairs. I hope that AAA is going to look into the technical issues.
Issues / Motions for Board Resolution:	none
Budget Request (Items and cost)	none
Comments:	

Ad-hoc NAPA Award Committee Report

Report Ad-hoc NAPA Award Committee – Update NAPA Lourdes Arizpe Award

NAPA Governing Council Meeting

Fall 2013, Chicago, IL

Report Period: March 2013 – October 2013

TO: NAPA Governing Council

**FROM: Pam Puntenney, Chair Ad-hoc NAPA Award Committee –
NAPA Lourdes Arizpe Award**

Committee Members: John Massad (NAPA Finance, President-Elect), Lenora Bohren (President), and Carla Guerron-Montero [Board member],

In January 2013 the NAPA Executive Committee approved the high profile Lourdes Arizpe Award. The next step has been to explore options to set-up the NAPA Lourdes Arizpe Fund, a quasi-endowment fund with AAA. John Massad has been discussing with the AAA CFO and staff particulars such as options, structure, legal, financial responsibilities, and other related details appropriate for NAPA. Following the AAA Finance Committee’s proposal guidelines, the NAPA Committee has begun the drafting process for the proposed Lourdes Arizpe Fund to be submitted to the Chair of the AAA Finance Committee during 2014 for approval.

Work in Progress: Finalize AAA Finance Committee proposal submission 2014

Problems Encountered and Recommended Solutions: None

Budget Request: None

Issues / Motions for Board: None

Publications Committee Report

NAPA Governing Council Meeting
Fall 2013
Report Period: March-November 2013

TO: NAPA Governing Council
FROM: Tim Wallace

Committee Members	Robert A. Rubinstein, Clementine Fujimura, Marissa Kardon Weber, Jill P. Amati, Timothy MeKeown
Accomplishments	<ul style="list-style-type: none">▪ Worked with editors and the committee to approve new volumes proposals for the 2013 issues of the <i>Annals of Anthropological Practice</i>▪ Reviewed the cv.s of candidates for editor of AAP and selected John Brett as the new editor▪ Reviewed the issues surrounding the Raym-Crow report as it affects the future of AAP
Work in Progress	<ul style="list-style-type: none">▪ Determining the appropriate publishing venue for NAPA student paper prize winner▪ Working with the new editor to form an editorial board for the new <i>Annals</i>.▪ Discussion of ideas to reduce AAP publication costs▪ Discussion of making AAP online print only
Problems Encountered and Recommended Solutions	<ul style="list-style-type: none">▪ None, the committee is functioning well, but the committee will review suggestions to reduce costs, such as the elimination of print issues.
Issues / Motions for Board Resolution:	None at this time
Comments:	

Annals of Anthropological Practice Report

NAPA Governing Council Meeting
Fall 2013 Meeting Chicago, IL , November 21, 2013 1:00-5:00 PM
Report Period: March 2013 – October 2013

This committee report is a public document.

TO: NAPA Governing Council
FROM: David Himmelgreen and Satish Kedia

Committee Members	David Himmelgreen (general editor), Satish Kedia (general editor), Charlotte Noble (editorial assistant)
Accomplishments	<p>Published one volume and second volume is ready to be published:</p> <p>Syndemics and Global Health: Implications for Prevention, Intervention, and Training Singer M., N. Bulled, and B. Ostrach (volume editors), S. Kedia and D. Himmelgreen (general editors). <i>Annals of Anthropological Practice</i>, (Published).</p> <p>Anthropology and the Engaged University: New Vision for the Discipline within Higher Educations, Bennett, L and L.Whiteford (volume editors), D. Himmelgreen and S. Kedia (general editors), <i>Annals of Anthropological Practice</i>, (In Press)</p> <p><u>New Editor</u> After a national search, we have identified and appointed John Brett as the new Editor of the AAP starting January 2015. However, John will work with the outgoing editors during 2014 to line up volumes for 2015.</p>
Work in Progress	<p>Practicing Forensic Anthropology: A Human Rights Approach to the Global Problem of Missing and Unidentified Persons. E. Kimmerle (volume editor), D. Himmelgreen and S. Kedia (general editors), <i>Annals of Anthropological Practice</i>, (Full Manuscript Due on Dec 31)</p> <p>Anthropology Goes Public in the Veteran Administration. Besterman, K and A. Hamilton (Volume Editors) D. Himmelgreen and S. Kedia (general editors), <i>Annals of Anthropological Practice</i>,</p>

	<p>(Full Manuscript Due on Dec 31)</p> <p>Critical Biocultural Approaches to Health Disparities, T. Leatherman (volume editor), S. Kedia and D. Himmelgreen (general editors), <i>Annals of Anthropological Practice</i>, (Full Manuscript due on Feb 1)</p>
Problems Encountered and Recommended Solutions	<p>The biggest ongoing challenge has been to get submissions in a timely manner and colleagues willing to review manuscripts.</p> <p>We will continue to work closely with the volume editors to speed up the entire process and to identify reliable reviewers and give them enough time to complete their reviews. We have started giving reviewers a small honorarium as well.</p> <p>We decided to begin the Hybrid model with a few themed articles along with individually submitted articles.</p> <p>The NAPA Board has approved participation in the On-line system for submission and tracking of manuscripts.</p>
Issues / Motions for Board Resolution:	Welcome John Brett as the incoming editor of AAP.
Budget Request (Items and cost)	<p>\$4200, editorial assistant, 40 weeks @ 7 hours/week @ \$15 hour. Responsibilities include reference checks, minor copy edits, and contacting the volume editors and reviewers on behalf of the general editors.</p> <p>\$1200 for reviewer honoraria. Four reviewers per volume @ 150 per reviewer.</p>
Comments:	We expect to publish three volumes in 2015.

Organizational Relations Committee Report

NAPA Governing Council Meeting
Fall 2013
Report Period: March-November 2013

TO: NAPA Governing Council
FROM: Cathleen Crain, Chair Organizational Relations Committee

Committee Members Cathleen Crain, Keri Brondo, Crysta Metcalf, Niel Tashima. Courtney Dowdell, Academic Relations and Practicing and Applied Programs at the AAA provides material support to the Committee and functions as an *ex officio* member.

Accomplishments The Committee has organized the 8th annual Careers Exposition to be held on Friday, November 22, 2013. Over 40 professional anthropologists will participate in the Expo to provide career advice to new and young anthropologists. Last year over 500 people attended the Expo providing NAPA with extraordinary exposure to young anthropologists. The Committee has undertaken heavy promotion to exceed that number this year.

The Expo will again feature two “navigators”. The role of the navigator is to intercept Expo attendees, determine core interests, and then to guide them to relevant employers. The navigator role came from an observation that some anthropologists were walking through the Expo without making contact with employers. When the navigator was used, virtually all made contact and had a successful experience.

Advertising for the Expo has been through articles in the AN; email blasts both to the membership at large, and to specific groups; Tweets focused to students; and through flyers handed out in public areas and at registration for the meetings. The Committee has also partnered with the National Association of Student Anthropologists to encourage student involvement.

Past NAPA presidents have been invited to participate as guest navigators at the Expo. This provides them an opportunity to reaffirm their vision of NAPA. Last year a number of presidents participated and more are expected this year.

Work in Progress The Committee will be undertaking planning and recruiting for the Washington, D.C. meeting beginning in April.

**Problems
Encountered and
Recommended
Solutions**

As anticipated in past reports, support from other sources for the Expo was reduced this year. The Committee approached the Governing Council for an increase to offset the loss and was told that the GC could not meet to consider the request. This is surprising as the Expo has been a high profile event for NAPA with minimal outlay. The Expo has also run within budget although despite annual requests for budgetary information about the Expo, no increase has been provided in nearly five years.

The Committee reported to the GC that the lack of steady support could compromise the quality of the event. NAPA currently provides about a third of the support for the Expo but retains first name for the event.

The Committee was asked by the GC to provide a “return on investment” (ROI) rationale for supporting the Expo, specifically how many people had joined NAPA as a function of the Expo. Given that there was no baseline and no ability to track attendees, clearly this could not be addressed.

This request for proof of value was singular as no other NAPA activity had ever been required to justify its existence through such a calculation. And, when asked if any other NAPA activity was subject to this new requirement, there was no indication from the GC that any other NAPA activity was being required to produce such evidence.

The Committee was also told that the GC believed that the Expo had never been intended to be a permanent NAPA activity but rather, like EPIC and the Field School, intended to be spun off. This does not correspond to the history of the Expo which was developed by NAPA and for which NAPA has carefully guarded control even as others have provided the majority of the support. Both Presidents Weidman and Wallace were adamant about NAPA ownership of the Expo. This is widely known history and so this belief by the GC is very puzzling.

**Issues / Motions
for Board
Resolution:**

Student Representative Report

NAPA Governing Council Meeting
Fall 2013 Meeting, Chicago, IL, Nov. 21, 2013 1:00 – 5:00
Report Period: March 2013 – October 2013

TO: NAPA Governing Council
FROM: Sarah El-Hattab

Committee Members	Sarah El-Hattab
Accomplishments	<ul style="list-style-type: none">- We had a successful Student Achievement Award competition, receiving twelve paper submissions this year, a 50% increase from last year. The three winners will be announced and presented with award certificates at the NAPA Business Meeting.- I continued to organize and build the student rep Google Drive account that Melissa Stephens started, so that all information, past emails, contacts, forms, and templates are easily accessible; this will help streamline the transitions between student reps and standardize the Student Achievement Award process and Student Rep responsibilities.
Work in Progress	<ul style="list-style-type: none">- Though Melissa provided a lot of guidelines in the Google Drive, there wasn't a set transition of roles. I would have liked more a clear timeline and guidelines, and so I hope to work with the next student rep to ensure ease of transition.- In Denver, Chad Morris and I briefly discussed the benefits of a student committee, but nothing was finalized. I'd like to pass this discussion on to next rep or to the council (see Motions for Board).- I am starting advertising for the 2014 Award at AAA 2013 with flyers and the Student Rep will send out the CFP to listservs now, and continue up to deadline. I think June deadline was good; we got higher submissions and it still allows time for an extension of submissions or reviews, with announcement of winners in time for fall (late July/early August).
Problems Encountered and Recommended Solutions	<ul style="list-style-type: none">- Some judges felt that the judging criteria in the evaluation rubric provided did not align with or was not as clearly stated as the CFP criteria. Also, not all papers provided enough info for evaluation of criteria in the rubric. If this is widely agreed, then we can change the evaluation criteria to more closely match the CFP criteria.

	<ul style="list-style-type: none"> - A major and ongoing question regarding the student papers has to do with publishing. A number of students have asked, particularly owing to the fact that in the “Awards” section of the CFP, it states that, “(2) Papers will go through a peer review process and will be considered for online publication by NAPA”. A number of problems and conditions exist before this could happen (Tim Wallace 10/29): <ol style="list-style-type: none"> 1) They are not going to be published in AAP, unless we change our policy under the new editor, John Brett. This should be discussed. 2) Looking up past winners and finding papers/abstracts and publishing has proven difficult, to my understanding. 3) We could see if the number one winner could be published in the hybrid AAP, which won’t be for at least a year. <p>If we put them on the website, the students would:</p> <ol style="list-style-type: none"> a. Have to understand that this would then be considered a publication and they couldn’t re-publish it somewhere else, except without permission from NAPA. b. We would have to get them to sign a publishing agreement document, which we don’t have yet. <p>I think we should remove the award of publishing from the CFP until we discuss and make a decision.</p> - A FAQ: Can I submit a paper if I’m graduating/have already graduated? The answer I received from other NAPA members and gave to potential applicants: You are eligible to submit a paper, even if you have graduated. As long as the work was done while you were a student, and you graduated within the last 6 months of the deadline. I think that providing this information, even in small print on the website or CFP will encourage more participants to submit papers, increasing our submission numbers.
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Issues / Motions for Board Resolution:	<ul style="list-style-type: none"> - Should a student committee be instituted (what does this mean for reimbursement), or should a proxy system (like with Melissa and me) be institutionalized in the by-laws or be informally available should the need arise again? - Should we go through the effort of getting AAA permissions and publishing papers (including previous winners) on the site? Or put in the NAPA Bulletin, as the first winners were? Should this be optional and/or listed on the CFP as part of the award?
Budget Request (Items and cost)	None
Comments:	None